

Magnolia Junior High School

13150 Mountain Avenue • Chino, CA 91710-4130 • 909-627-9263 • Grades 7-8 John Miller, Principal john_miller@chino.k12.ca.us www.chino.k12.ca.us

2015-16 School Accountability Report Card Published During the 2016-17 School Year



Chino Valley Unified School District

5130 Riverside Drive Chino, CA 91710-4130 (909) 628-1201 www.chino.k12.ca.us

District Governing Board

Sylvia Orozco, President Pamela Feix, Vice President James Na, Clerk Andrew Cruz, Member Irene Hernandez-Blair, Member Carlos Ruelas, Student Representative

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Deputy Superintendent Sandra Chen

Assistant Superintendent, Business Services

Lea Fellows Assistant Superintendent, Human Resources

> Grace Park, Ed.D. Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

Gregory J. Stachura Assistant Superintendent, Facilities, Planning & Operations

School Description

Magnolia Junior High School is committed to continuing its tradition of high standards for the preparation of our students for successful transition to high school and beyond. Our vision includes the development of a positive, student centered learning environment where students are challenged intellectually as they acquire beliefs, habits, skills and values that will serve them the rest of their lives.

The Magnolia Junior High School community recognizes the unique challenges that exist for our ethnically diverse student population and is committed to their successful transition through the junior high school years. In accordance with our mission,

Magnolia students will:

- Become an integral part of the school community by establishing positive relationships with peers and staff.
- Demonstrate the ability to effectively communicate their thoughts and ideas.
- Experience a sense of physical, social and intellectual well being. To foster the goals, the Magnolia staff will provide:
- A meaningful variety of academic, cultural, social and technological experiences.
- A safe learning environment which promotes pride and ownership in the school while encouraging individuality and responsible citizenship.

About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at http://www.cde.ca.gov/ta/ac/sa/.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at http://www.cde.ca.gov/fg/aa/lc/.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2015-16 Student Enrollment by Grade Level					
Grade Level	Number of Students				
Grade 7	336				
Grade 8	322				
Total Enrollment	658				

2015-16 Student En	2015-16 Student Enrollment by Group					
Group	Percent of Total Enrollment					
Black or African American	2.3					
American Indian or Alaska Native	0.2					
Asian	2.4					
Filipino	0.9					
Hispanic or Latino	81.9					
Native Hawaiian or Pacific Islander	0.2					
White	11.7					
Two or More Races	0.5					
Socioeconomically Disadvantaged	74.8					
English Learners	14.4					
Students with Disabilities	18.8					
Foster Youth	0.6					

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials						
Magnolia Junior High School	14-15	15-16	16-17			
With Full Credential	35.1	33.4	33.2			
Without Full Credential	0	0	0			
Teaching Outside Subject Area of Competence	0	0	0			
Chino Valley Unified School District	14-15	15-16	16-17			
With Full Credential	•	*	33.2			
Without Full Credential	•	•				
Teaching Outside Subject Area of Competence	•	•	0			

Teacher Misassignments and Vacant Teacher Positions at this School							
Magnolia Junior High School	14-15	15-16	16-17				
Teachers of English Learners	0	0	0				
Total Teacher Misassignments	0	1	0				
Vacant Teacher Positions	0	1	0				

"Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Core Academic Classes Taught by Highly Qualified Teachers

2015-16 Percent of Classes In Core Academic Subjects Core Academic Classes Taught by Highly Qualified Teachers							
Location of Classes Taught by Highly Qualified Teachers Not Taught by H							
This School	96.2	3.8					
	Districtwide						
All Schools	97.0	3.0					
High-Poverty Schools	95.4	4.6					
Low-Poverty Schools	98.6	1.4					

High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 39 percent or less in the free and reduced price meals program.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2016-17)

On October 6, 2016, the Chino Valley Unified School District's (CVUSD) Board of Education held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Education adopted Resolution 2016/2017-10 which certifies as required by Education Code 60119 that (1) sufficient textbooks and instructional materials have been provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and context of the curriculum frameworks in the following subjects: history/social science, mathematics, reading/language arts, and science, (2) sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, (3) laboratory equipment was available for science laboratory classes offered in grades 9-12, inclusive.

Textbooks and instructional materials are provided for each student for use in class and to take home. It was determined that each pupil in each school has sufficient textbooks and instructional materials that are aligned to the academic content standards in the core subject areas for the 2016/2017 school year.

*Note: CVUSD elected to wait for new additions of State Board approved materials that would be aligned with current Common Core State Standards. To ensure alignment with current state standards the McDougal Littell Reading and Language Arts textbook is being supplemented with English Language Arts (ELA) units of study that were written by our ELA teachers using the rigorous curriculum design model. These supplemental units were focused on Common Core State Standards.

	Textbooks and Instructional Materials Year and month in which data were collected: October 2015					
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption					
Reading/Language Arts	 7-8 McDougal Littell; McDougal Littell Reading and Language Arts Program Adopted: 2003) 7-8 Scholastic; Read 180 (Adopted: 2011) 					
	The textbooks listed are from most recent adoption: No					
	Percent of students lacking their own assigned textbook: 0					
Mathematics	 7-8 Houghton Mifflin & Harcourt, Big Ideas Math, Course 1, Course 2, and Course 3 (Adopted: 2015) The textbooks listed are from most recent adoption: Yes Percent of students lacking their own assigned textbook: 0 					
Science	7-8 Pearson Prentice Hall; Prentice Hall California Science Explorer, Focus on Earth, Life, and Physical Science (Adopted: 2008)					
	The textbooks listed are from most recent adoption: Yes					
	Percent of students lacking their own assigned textbook: 0					
History-Social Science	7-8 Holt, Rinehart and Winston; Holt California Social Studies (Adopted: 2007)					
	The textbooks listed are from most recent adoption: Yes					
	Percent of students lacking their own assigned textbook: 0					

School Facility Conditions and Planned Improvements (Most Recent Year)

The Chino Valley Unified School District provides a safe, clean environment for students, staff, and parents. Custodians ensure classrooms, restrooms, and campus grounds are kept clean and safe. A scheduled maintenance program is in place to keep all classrooms and facilities well-maintained and provide an environment that is conducive to learning. The school site complies with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards.

Safety concerns are the number one priority of Chino Valley Maintenance and Operations department. District maintenance supervisors are proactive and conduct inspections at school sites on a continual basis. Classrooms, bathrooms, and general areas are kept in good repair and receive basic cleaning on a daily basis. Detailed cleaning is done during vacation periods.

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: November 2016					
System Inspected		Repai	r Status		Repair Needed and
System inspected	Good	F	air	Poor	r Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	х				
Interior: Interior Surfaces	X				Rooms: Admin office, staff lounge, 21, 15, 20, 42, 43, 36, 35, 31, 32, 34, 27, 25, 12, 5, 28, C4, C5, C2, C1 - Ceiling tiles missing, damaged, loose Rooms: Admin office, 17, 15, 49, 35, 29, 27, 25, conf room, 5, 7, 28, C3 - Stained ceiling tiles Deficiencies were corrected on or before December 30, 2016.
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	х				
Electrical Electrical	X				Rooms: 21, 19, 43, 37, 14, 7, 9 - Replace lamps Rooms: 21, 19, 43, 44, 30, 34, work room by 21, C6 - Lighting covers missing, damaged, loose Rooms: 21, 17, 16, 42, 46, 36, 33, 30, 34, 26, 25 - Light fixture not working Rooms: Conf room, 28 - Outlet covers/light switch covers damaged/missing Deficiencies were corrected on or before December 30, 2016.
Restrooms/Fountains: Restrooms, Sinks/ Fountains	х				
Safety: Fire Safety, Hazardous Materials	х				
Structural: Structural Damage, Roofs	х				
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Х				Room: 20 - Loose/damaged thresholds pose trip hazard Deficiencies were corrected on or before December 30, 2016.
Overall Rating	Exemplary	Good X	Fair	Ро	or

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. The CAAs have replaced the California Alternate Performance Assessment [CAPA] for ELA and mathematics, which were eliminated in 2015. Only eligible students may participate in the administration of the CAAs. CAA items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

2015-16 CAASPP Results for All Students								
Percent of Students Meeting or Exceeding the State Standards (grades 3-8 and 11)								
Subject	Sch	School District State						
	14-15	15-16	14-15	15-16	14-15	15-16		
ELA	37	40	56 59		44	48		
Math	23	24	43	47	34	36		

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

CAASPP Results for All Students - Three-Year Comparison									
	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)								
Subject		School District State							
	13-14	14-15	15-16	13-14 14-15 15-16			13-14	14-15	15-16

Science test results include California Standards Tests (CSTs), California Modified Assessment (CMA), and California Alternate Performance Assessment (CAPA) in grades five, eight, and ten. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade	2015-16 Percent of Students Meeting Fitness Standards						
Level	4 of 6 5 of 6 6 of 6						
7	13.8	27	19.8				

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

2015-16 CAASPP Results by Student Group Science (grades 5, 8, and 10)							
_	Number o	f Students	Percen	Percent of Students			
Group	Enrolled	with Valid Scores	w/ Valid Scores	Proficient or Advanced			
All Students	327	323	98.8	49.5			
Male	155	152	98.1	54.6			
Female	172	171	99.4	45.0			
Hispanic or Latino	268	266	99.3	47.4			
White	41	39	95.1	64.1			
Socioeconomically Disadvantaged	241	239	99.2	47.3			
English Learners	43	43	100.0	14.0			
Students with Disabilities	51	50	98.0	16.0			

Science test results include CSTs, CMA, and CAPA in grades five, eight, and ten. The "Proficient or Advanced" is calculated by taking the total number of students who scored at Proficient or Advanced on the science assessment divided by the total number of students with valid scores. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

School Year 2015-16 CAASPP Assessment Results - English Language Arts (ELA) Disaggregated by Student Groups, Grades Three through Eight and Eleven								
		Number o	f Students	Percent	t of Students			
Student Group	Grade	Enrolled	Tested	Tested	Standard Met or Exceeded			
All Students	7	348	341	98.0	43.4			
	8	325	322	99.1	36.0			
Male	7	173	171	98.8	36.8			
	8	154	152	98.7	29.6			
Female	7	175	170	97.1	50.0			
	8	171	170	99.4	41.8			
Hispanic or Latino	7	280	278	99.3	41.0			
	8	267	266	99.6	33.8			
White	7	38	36	94.7	52.8			
	8	41	39	95.1	48.7			
Socioeconomically Disadvantaged	7	237	235	99.2	37.9			
	8	239	238	99.6	33.2			
English Learners	7	46	45	97.8	8.9			
	8	42	42	100.0	4.8			
Students with Disabilities	7	70	69	98.6	7.3			
	8	50	50	100.0	4.0			

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

School Year 2015-16 CAASPP Assessment Results - Mathematics Disaggregated by Student Groups, Grades Three through Eight and Eleven							
		Number of	Students	Percent of Students			
Student Group	Grade	Enrolled	Tested	Tested	Standard Met or Exceeded		
All Students	7	348	341	98.0	25.2		
	8	348	341	98.0	25.2		
Male	7	173	171	98.8	22.2		
	8	173	171	98.8	22.2		
Female	7	175	170	97.1	28.2		
	8	175	170	97.1	28.2		
Hispanic or Latino	7	280	278	99.3	22.7		
	8	280	278	99.3	22.7		
White	7	38	36	94.7	38.9		
	8	38	36	94.7	38.9		

School Year 2015-16 CAASPP Assessment Results - Mathematics Disaggregated by Student Groups, Grades Three through Eight and Eleven							
		Number o	t of Students				
Student Group	Grade	Enrolled	Tested	Tested	Standard Met or Exceeded		
Socioeconomically Disadvantaged	7	237	235	99.2	18.3		
	8	237	235	99.2	18.3		
English Learners	7	46	45	97.8			
	8	46	45	97.8			
Students with Disabilities	7	70	69	98.6	4.3		
	8	70	69	98.6	4.3		

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

• Efforts the school district makes to seek parent input in making decisions for the school district and each schoolsite.

Opportunities for Parental Involvement (School Year 2016-17)

We have an active Parent/Faculty Association (PFA) which meets monthly to plan events and activities to support our classrooms. Parents are encouraged to volunteer on PFA committees. Our student store, which is run by PFA volunteers, is open on Wednesdays during both lunches.

We also have a School Site Council which includes parents, students, teachers, administration, and support staff. This group meets monthly to discuss and plan for the spending of available funds.

Other parent groups include our English Learner Advisory Council (ELAC), our Band and Color Guard Boosters, AVID, and GAT E. Parents also support the 8th grade spring travel to Washington D.C.

Parents are encouraged to attend Meet Your Teacher Night in the fall, participate in our Career Day in the springs, and attend our student-led conferences at the end of the year.

State Priority: School Climate

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety.

School Safety Plan

Each school has a detailed School Site Safety Plan for emergencies. Each staff member is assigned a specific responsibility in the event of an emergency. Staff members are trained in the plan's components and procedures. Fire, earthquake, and intruder drills are held on a regular basis so that all students and staff are familiar with emergency procedures. Emergency supplies are located on each campus in the event of an emergency.

Assigned staff monitors school grounds daily before, during, and after school. The District policy regarding campus visitors is enforced by requiring everyone to check in at the school office and obtain a visitor's badge. A visitor sign-in log is located in the school office and all visitors must sign in before going onto the campus. In addition, all visitors must wear an identifying badge while on campus. To increase security, all gates remain locked during the school day, so visitors must enter campus through the school office.

The Chino Valley Unified School District is committed to providing an environment that fosters health and safety, in both form and function. This commitment extends to the process of developing and maintaining a comprehensive Emergency and Disaster Preparedness Plan as a part of the District's Safe Schools Plan and is evident from the individual site to the overall District. These plans delineate actions to protect all students while they are at school. The plans are designed with the help of security staff members, local law enforcement, local fire, and emergency management, and public health officials as required by Education Code 32280-32282.

Plans are reviewed and updated yearly in accordance with Education Code 32286. These plans include procedures to respond to critical incidents, such as fire, earthquake, or intruders. School personnel practice these drills regularly.

The primary purpose of the Chino Valley Unified School District Emergency and Disaster Preparedness Plan is to define roles and responsibilities at the site and between the site and district office management. The Emergency and Disaster Preparedness Plan establishes the minimum requirements for school and site plans throughout the District. This Plan meets the requirements of the Standardized Emergency Management System (SEMS) as mandated by California Code of Regulations, Sections 2400-2450, and the National Incident Management System (NIMS) as mandated by Government Code 8607. It also meets the requirements for earthquake preparedness found in Title 5 (California State Education Code, Sections 35295-35297).

Suspensions and Expulsions						
School	2013-14	2014-15	2015-16			
Suspensions Rate	7.6	8.3	7.3			
Expulsions Rate	0.2	0.1	0.0			
District	2013-14	2014-15	2015-16			
Suspensions Rate	3.8	3.3	3.2			
Expulsions Rate	0.1	0.1	0.1			
State	2013-14	2014-15	2015-16			
Suspensions Rate	4.4	3.8	3.7			
Expulsions Rate	0.1	0.1	0.1			

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2016-17 Federal Intervention Program					
Indicator	School	District			
Program Improvement Status	In Pl	In Pl			
First Year of Program Improvement	2006-2007	2009-2010			
Year in Program Improvement	Year 5	Year 3			
Number of Schools Currently in Program Impr	13				
Percent of Schools Currently in Program Impro	86.7				

Academic Counselors and Other Support Staff at this School					
Number of Full-Time Equivalent (FTE)					
Academic Counselor 1.0					
Counselor (Social/Behavioral or Career Development)					
Library Media Teacher (Librarian)					
Library Media Services Staff (Paraprofessional)	1.0				
Psychologist	0.6				
Social Worker					
Nurse	0.6				
Speech/Language/Hearing Specialist	0.8				
Resource Specialist					
Other					
Average Number of Students per Staff Member					
Academic Counselor					

One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Average Class Size and Class Size Distribution (Secondary)													
				Number of Classrooms*									
	AV	verage Class Si	ize	1-22				23-32			33+		
Subject	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	
English	22	21	20	22	24	26	12	10	11	10	5	5	
Mathematics	26	24	23	7	8	10	14	5	11	9	3	7	
Science	31	28	28	2	3	4	12	17	9	11	4	11	
Social Science	30	29	28	2	2	10	11	15	13	12	6	6	

Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Professional Development provided for Teachers

The Chino Valley Unified School District is committed to high quality Professional Learning to support the instructional capacity of teachers and leaders. Professional learning opportunities are aligned to CVUSD's Area of Emphasis for Common Core ELA, Common Core Math, 4C's-Critical Thinking, Student Behavior, Instructional Technology and Formative Assessments. These areas were identified by the Teaching and Learning Task Force as focus areas for our district in 2015-16. Professional learning opportunities are evaluated through survey results, feedback, and next steps from End-Users. Professional learning opportunities are varied in its delivery: district-wide days during school hours, after-school workshops and volunteer sessions. Implementation for learning is supported through Site-Based PD from Site Administrators and coaching opportunities from Intervention Specialists.

FY 2014-15 Teacher and Administrative Salaries						
Category	District Amount	State Average for Districts In Same Category				
Beginning Teacher Salary	\$45,894	\$45,092				
Mid-Range Teacher Salary	\$72,057	\$71,627				
Highest Teacher Salary	\$96,096	\$93,288				
Average Principal Salary (ES)	\$114,607	\$115,631				
Average Principal Salary (MS)	\$118,830	\$120,915				
Average Principal Salary (HS)	\$130,574	\$132,029				
Superintendent Salary	\$230,000	\$249,537				
Percent of District Budget						
Teacher Salaries	43%	37%				
Administrative Salaries	5%	5%				
* For detailed information on salaries, see the CDE Certificated Salaries &						

FY 2014-15 Expenditures Per Pupil and School Site Teacher Salaries						
Exp	Average					
Total	Restricted	Unrestricted	Teacher Salary			
9,967	2,512	7,456	85 <i>,</i> 303			
*	• •		\$81,554			
*	•	\$5,677	\$75 <i>,</i> 837			
rence: School	20.4	4.6				
rence: School	31.3	12.5				
	Exp Total 9,967 ¢ rence: School	Expenditures Per I Total Restricted	Expenditures Per Pupil Total Restricted Unrestricted 9,967 2,512 7,456 ♦ ♦ 6,192 ♦ ♦ \$5,677 rence: School Site/District 20.4			

Cells with ♦ do not require data.

For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at www.cde.ca.gov/ds/fd/cs/.

Types of Services Funded

The district's general fund includes monies for:

1. General operations- services, materials, and support to the general education.

- 2. Specific education-programs offering appropriate, individualized education to students with special needs.
- 3. Special projects- monies from agencies (e.g., federal, state) earmarked for specific services.
- 4. Transportation
- 5. Maintenance and operations
- 6. District administration

7. LCFF/LCAP- Serves targeted students of the district See District's LCAP plan located on www.cvusd.k12.ca.us

Each school in the district receives an instructional budget based upon enrollment, programs and on formulas set by the Board of Education policy, state law, agreements with employee bargaining units, and guidelines of outside funding agencies.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at http://dq.cde.ca.gov/dataquest/ that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.